

## **FOR YOUR INFO**

### **INTERNAL RULES**

The following modifications have been approved by the MILSET Board of Directors. They will be applied after the approval of the proposed amendments to the Statutes at the 2107 MILSET General Assembly.

## **Article 3: MEMBERS AND ASSOCIATE ORGANISATIONS**

### **3.1 Membership Procedure**

The Membership Candidature Procedure is defined in the following document:

Ref.: MILSET-2014-12-001-MEM\_Membership\_Procedure

Ref.: MILSET-2014-12-002-MEM\_Membership\_Form

### **3.2 Membership Process**

National organisations are preferred as MILSET members/associate organisations.

In countries where one or more national/regional organisations is a MILSET member/associate organisation, local organisations (e.g., schools) must participate in MILSET activities through a member organisation.

When a local organisation applies for membership, the Regional Office shall first determine whether an organisation with a larger (regional, national, or international) scope exists in the country.

- If such an organisation exists, the Regional Office shall make every reasonable effort to recruit the organisation as a member.
- If such an organisation does not exist, the local organisation may become a MILSET associate organisation, but not a member.

In all cases, when a national or regional organisation in the country becomes a member, local associate organisations in the area served shall no longer be eligible for membership.

### **3.3 Associate Organisations**

Associate organisations may be:

- Candidates during the preliminary phase of an application for membership;
- Local organisations in a country where no regional/national organisation has been identified;
- Organisations having an interest in collaboration, but not as a member.

Associate Organisations may submit a candidature application to become a member, subject to all criteria.

### **3.4 Membership Fee**

Based on a proposal by the Treasurer, the annual membership fee shall be approved by the Board of Directors and ratified by the Members at the General Assembly. The membership fee shall apply to the fiscal year as defined in the Statutes.

As defined in the Statutes, a Regional Office may assess a supplementary regional fee.

An annual invoice is sent to Members by the relevant Regional Offices no later than January 31<sup>st</sup>, payable by April 30. A Regional Office may defer this responsibility to the Treasurer.

Regional Offices shall be required to submit the membership fees to MILSET, by May 31<sup>st</sup> of each year.

### **3.5 Membership Structure**

Member:

- Pays full annual membership fee as determined by the Organisation and the Regional Offices;
- May participate in ESI and Regional ES at Member rate.

Affiliate Member:

- Pays no membership fee;
- May participate in ESI and Regional ES at non-Member rate.

Associate Organisation:

- May obtain direct accreditation to participate in ESI and Regional ES at a non-member rate.

ESI participation fee are determined by membership status.

Organisations considering membership (Member Candidates) shall be eligible to participate in one (1) ESI at the Member rate.